

FIRST PRESBYTERIAN CHURCH



Local Service And Worldwide Mission Support Request

Mission Outreach Committee

FIRST PRESBYTERIAN CHURCH

4602 Cary Street Road

Richmond, VA 23226

Phone: 804.358.2383 Fax: 804.355.7063

www.fpcrichmond.org

Please answer questions completely.

Attach additional pages as necessary.

Please submit two completed copies of the application and one copy of the additional pages that are necessary.

Deadline for Submission:

Requested amount: \$ _____

1. Name of organization:

Primary Contact Name and Title: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Website: _____

2. Please give a brief history of the organization:

3. Organization's mission statement or purpose:

4. Briefly address the following:

Will these funds support a specific program in your organization?

What is the purpose of the program?

How long has this program been in existence?

Is the program ongoing?

5. Please provide further information as follows:

What are the specific goals and objectives of program?

What is your estimated number of people served?

Are there any specific accomplishments you wish to share?

6. Is the program Christian, interfaith or humanitarian?

7. What makes your program special?

8. What percentage of your total budget serves your clients directly?

9. State what percentage of your funding comes from the following:

a. state government

b. federal

c. corporate

d. foundations

e. private

f. churches

g. endowments

h. other

10. What percentage of your board members give to the organization?

11. Please attach the following:

a. List of board members and their affiliations

b. Your current budget

c. Most recent financial statement

d. Your 501 (C)(3) letter

e. Marketing materials, if available

12. Are First Presbyterian Church members involved in this organization? Please list members' names and their roles.

13. Are there any non-monetary services or goods that we could provide to the organization?

Submitted by: _____

Position: _____

Date: _____

Telephone: _____

E-Mail: _____